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## **Environmental Policy**

Haverstock is a professional and environmentally conscious organisation which acknowledges the impact that our operations may have on the environment, we therefore maintain an effective Environmental Management System in line with ISO14001. As an architectural design practice we have two distinct areas of responsibility for environmental management through our ability to shape the environment of others as well as our own. Our statement therefore explains our approach to both best practice sustainable design as well as the policies we adopt in our own workplace. The primary objectives of our environmental policy are:

- to minimise the office carbon footprint by monitoring energy consumption, paper usage to encourage sustainable methods of travel
- to prevent pollution, reduce waste and ensure wherever practical, measures are implemented to protect natural habitats and wildlife
- to consider the effects of our operations as a practice on communities
- to promote environmental awareness amongst our staff, suppliers, contractors and partners by implementation of robust operational procedures
- to ensure effective and expedient accident control, investigating and reporting in the event of an environmental emergency

## Responsibilities as a designer

At Haverstock we believe that sustainable solutions which respect the environment are key to adding value to any project. Sustainable thinking is completely integrated with design, construction technology and methods, components and choice of materials, therefore 'must' be considered from the outset of any project and 'must' be one of the main drivers of the design approach. Key drivers for us to achieve sustainable design in line with LETI principles are:

- Reducing operational energy demand
- Reducing embodied carbon
- Greening the public estate
- Resilient new buildings

## Environmental management in the workplace

As a practice not only do we recognise the importance of designing architecture which considers sustainability and the environment, but we also understand the role we play as designers in promoting an effective environmental management system within our own workplace. All partners together with supporting staff which form the "Environmental Team" are responsible for identifying all environmental impacts that the practice contributes to and establishing environmental management procedures that can be incorporated into all business decisions and the day to day running of the practice. We believe that Environmental Management is everyone's responsibility and all employees are expected to contribute to achieving our objectives. Our objectives will be achieved by:

- Establishing a practice culture that values environmental awareness and encourages collaboration and a sense of personal responsibility
- Implementing and continually improving our Environmental Management System that meet the requirements of the International Standards Organisation ISO 14001
- Continually and effectively improving our environmental performance through the setting and review of an expanding range of objectives and targets
- Providing of suitable and sufficient information and instruction to enable all staff to carry out their responsibilities competently
- Selecting and monitoring of suppliers to ensure appropriate standards of environmental management and performance
- Maintaining an awareness of, and compliance with, the relevant environmental legislation/industry guidance and ensuring effective dissemination of environmental information and targets for all staff
- Providing adequate training and support for all staff so they can fully access the Environmental Management System
- Ensuring potential hazards to staff and risks to the environment are identified and that suitable and effective preventative control measures are implemented

This policy is communicated to staff and all persons who may be working on behalf of Haverstock through their inductions, through the intranet and to our clients and members of the public via our website.

The partners are personally responsible for the environmental performance of the practice and sign this policy statement in acknowledgement of this overall responsibility.

Individual employees are responsible for following practice procedures and best practices.

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TOWAR.

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